

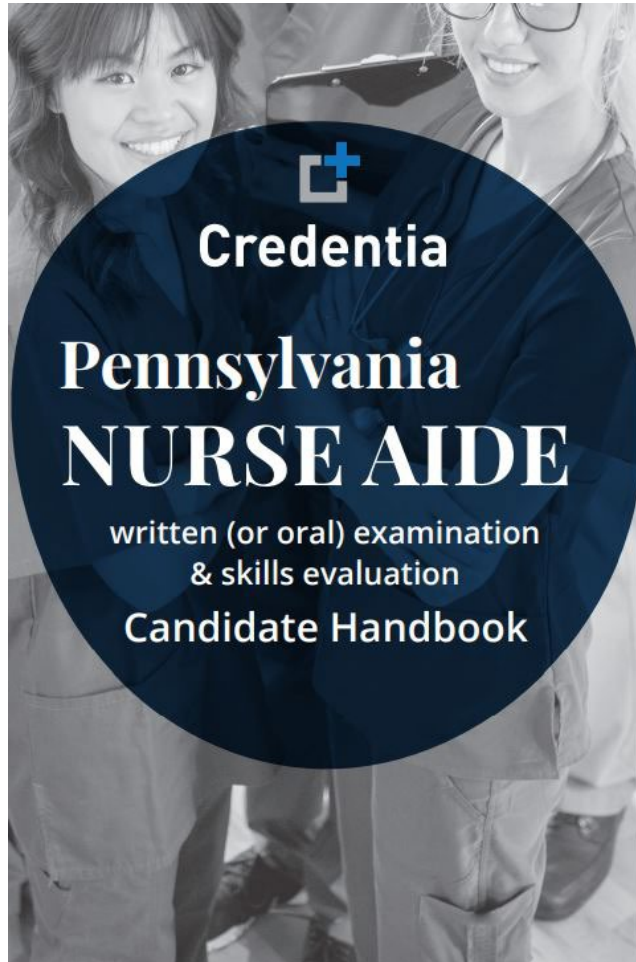


Credentia

***Pennsylvania
Temporary Nurse Aide
Webinar***

May 2022





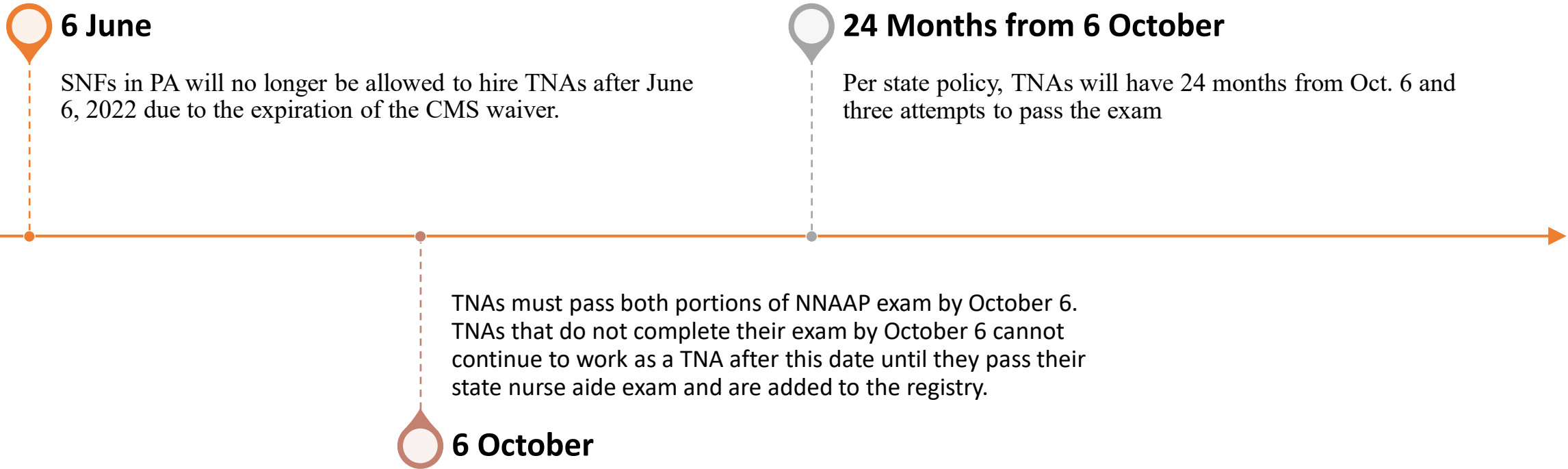
Important Dates

Survey

Application Process

Examination Preparation

Important Dates



SURVEY

Pennsylvania Temporary Nurse Aide (TNA) Employer Survey:

Please complete this 4-question survey concerning Temporary Nurse Aides & Nurse Aide Testing. Your responses will be used to determine the need for testing events in your area.

* 1. Please provide a contact for future updates

Name *

Company *

Address

Address 2

City/Town *

County *

ZIP/Postal Code *

Email Address *

Phone Number

* 2. How many Temporary Nurse Aides (TNA) are employed at the facility location above?

0 50 100

* 3. How many temporary nurse aides (TNA) employed at the facility location above need to take the **Nurse Aide Skills Clinical Examination?**

0 50 100

* 4. How many Temporary Nurse Aides (TNA) employed at the facility location above need to take the **Nurse Aide Written/Oral Examination?**

0 50 100

Done

Application Process

Welcome Nurse Aide Test Takers in Pennsylvania!

Below you'll find important information and links to help you with the next steps toward your Nurse Aide certification. If you are seeking to renew your Pennsylvania Nurse Aide registration, please see the "Need to Renew Your Nurse Aide Registration?" section on this webpage.

[CNA365 LOGIN](#)

Need Help? Please see your Candidate Handbook below for Customer Service Information.

STEPS TO REGISTER FOR THE NNAAP® NURSE AIDE EXAM

1

Complete nurse aide training program

Student must complete the state-approved nurse aide training program.

If you did not complete a state-approved training, you may still register under a different eligibility route as listed in the Candidate Handbook.

2

Review Candidate Handbook

Your Candidate Handbook is your handy guide to answer all the questions you have about submitting an application, scheduling, taking an exam, getting score results, and much more.

 [Candidate Handbook](#)

3

Create Your CNA365 Account

[Create an account](#) with our online CNA365 system to register for testing by clicking the "Sign Up" link on the login page. You will need to submit an application for testing in order to register for exams.

We highly recommend that you read the [Registration Quick Reference Guide](#) with detailed instructions on how to register online for your exam **BEFORE** you begin the registration process.

Resources

[Candidate Handbook](#)

[NNAAP® Practice Written Exam](#)

[NNAAP Skills Review Presentation](#)

[COVID-19 Testing](#)

[How To Register For Exams](#)

[Preparing for an Online Exam](#)

[Preparing for a Test Center Exam](#)

[Score Results](#)

Create a Profile




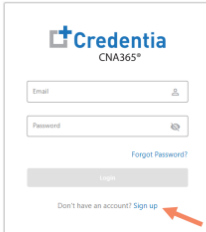
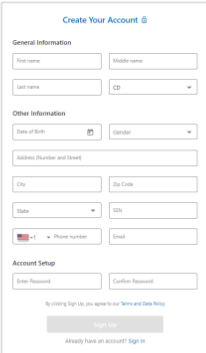

Candidate Registration Quick Reference Guide



Contents

- 1 How to Create a CNA365® Account
- 2 How to Submit a Testing Application
- 3 How to Schedule an Exam

How to Create a CNA365® Account

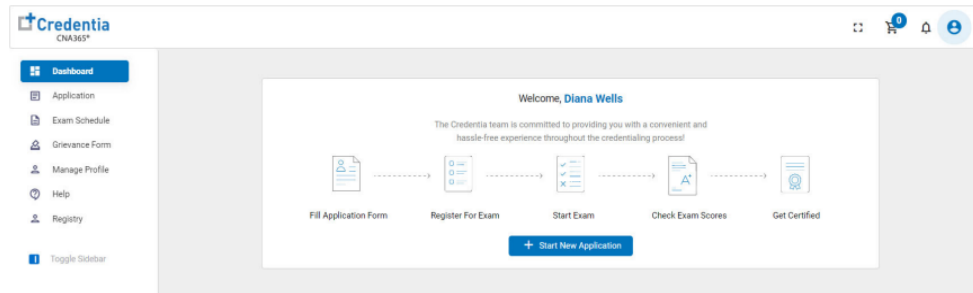
- 1** Click the "CNA365" button at the top of your state website page at www.credentia.com

- 2** Select the "Sign Up" link on the CNA365® login page
TIP: bookmark the CNA365® login page

- 3** Fill out the new account form and select "Sign Up" button

- 4** Check your email for your account confirmation and click the "Activate Account" button


How to Submit a Testing Application

Step 1 – Start New Application

STEP 1

After you login, click on the "Start New Application" button that appears on your Dashboard page

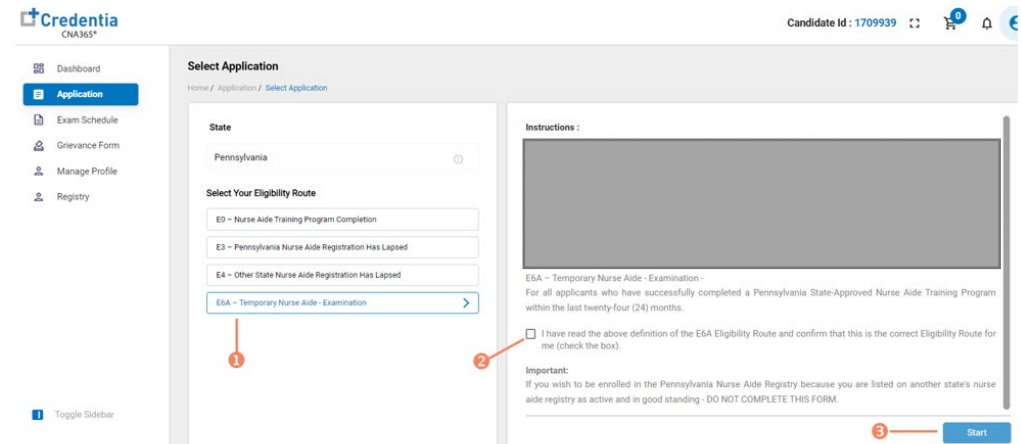


How to Submit a Testing Application

Step 2 – Select Your Eligibility Route

STEP 2

1. Select your eligibility route
2. Confirm your eligibility route by checking the box
3. Select the "Start" button



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How to Submit a Testing Application

Step 3 – Complete Application

STEP 3

Click on each section to enter the required information and upload any supporting documentation as prompted

TIP: save your application by selecting "Save as Draft" button in upper right-hand corner if you want to save and submit later

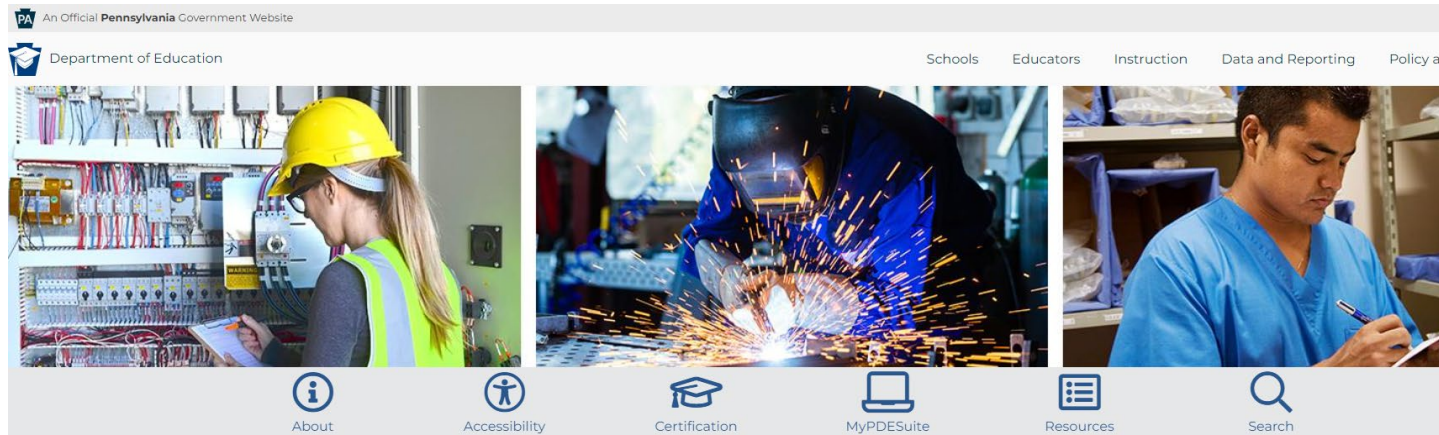
How to Submit a Testing Application

Step 4 – Submit Application

STEP 4

When you have completed all sections, click on the "Submit" button

E-6A Eligibility Route



[Pennsylvania Department of Education](#) > [K-12](#) > [Career and Technical Education](#) > [Nurse Aide Training Program](#) > Temporary Nurse Aide

Temporary Nurse Aide

NEW – October Status Update on PA Act 138 Pathway for Temporary Nurse Aides

Resources

- [Download Attestation Form \(PDF\)](#)
- [Frequently Asked Questions \(FAQs\)](#)
- [Credentia CNA365 Portal](#)
- [Directions to Login or Create Credentia CNA365 account](#)

E-6A

You are a temporary nurse aide and have completed a Nurse Aide Attestation Form and intend to sit for the PA nurse aide examination. The TNA candidate has 3 attempts to pass the competency exam.

REVISED 10/7/2021 - Attestation for Temporary Nurse Aide Certification per PA Act 138 of 2020 and Guidance from Federal Centers for Medicare and Medicaid Services

Temporary Nurse Aide Seeking Enrollment to the Nurse Aide Registry Under Act 138 of 2020

1. First Name _____ MI _____ Last Name _____
2. Home Address _____
3. City _____ State _____ Zip _____
4. Phone _____ Email _____
5. Date of Hire in Job Title TNA _____

By signing this form, I/we declare and attest, as the appropriate hiring entity administrator(s) and staff member(s), that the above-named individual satisfactorily complete a nurse aide training and that above-named individual has demonstrated skills competency to sit for the state nurse aide examination and have his/her name enrolled on the PA Nurse Aide Registry upon passage of the state examination.

I/we further declare and attest, as the appropriate hiring entity administrator(s) and staff member(s), that I/we witnessed the above-named individual satisfactorily complete a nurse aide training and that above-named individual has demonstrated skills competency to sit for the state nurse aide examination and have his/her name enrolled on the PA Nurse Aide Registry upon passage of the state examination.

I/we further declare and attest, as the above-named individual seeking to be enrolled on the registry and the appropriate hiring entity administrator(s) and staff member(s), that the above-named individual has met the following eligibility requirements (Check the boxes where you are verifying that the TNA meets the listed requirements.):

- 6. Completed an 8-hour online training and online examination program, such as the program offered by the American Health Care Association and the National Center for Assisted Living, or a comparable program, as referenced in the April 19, 2020, Pennsylvania Department of Health ("PA DOH") guidance;¹ and
- 7. Completed a minimum of 80 hours of temporary nurse aide or supervised practical nurse aide training, on-the-job training, or regular in-service nurse aide education during the declared COVID-19 emergency under the supervision of the undersigned licensed or registered nurse (RN); and
- 8. The completed training referenced in the previous paragraph satisfied all of the federal CMS nurse aide training requirements as provided for in 42 CFR 483.152(a)(1)-(4) (relating to general requirements of a nurse aide training program), 42 CFR 483.152(a)(5) (relating to requirements for instructors who train nurse aides), and 42 CFR 483.152(b) (relating to requirements for the curriculum of a nurse aide training program), which are fully set forth below. (Check the boxes below where you are verifying that the TNA meets the listed requirements.)

E-6A Eligibility Route

Credentia
CNA365®

Candidate Id : 1709939

Dashboard

Application

Exam Schedule

Grievance Form

Manage Profile

Registry

Toggle Sidebar

Select Application

Home / Application / Select Application

State

Pennsylvania

Select Your Eligibility Route

E0 - Nurse Aide Training Program Completion

E3 - Pennsylvania Nurse Aide Registration Has Lapsed

E4 - Other State Nurse Aide Registration Has Lapsed

E6A - Temporary Nurse Aide - Examination

E6A - Temporary Nurse Aide - Examination -
For all applicants who have successfully completed a Pennsylvania State-Approved Nurse Aide Training Program within the last twenty-four (24) months.

I have read the above definition of the E6A Eligibility Route and confirm that this is the correct Eligibility Route for me (check the box).

Important:
If you wish to be enrolled in the Pennsylvania Nurse Aide Registry because you are listed on another state's nurse aide registry as active and in good standing - DO NOT COMPLETE THIS FORM.

Start

E-6A Eligibility Route

Application Form

Home / Application / Application Form

Cancel

Save as Draft

Submit

Pennsylvania Nurse Aide Testing Application

Eligibility Route: E6A Temporary Nurse Aide - Examination

Section 1 Upload Nurse Aide Attestation Form ^

Please upload a copy of your completed Nurse Aide Attestation Form below. ⓘ

 Upload

This field is required

Section 2 Accommodations ⓘ v

Section 3 Registrant Certification v

Application Progress ^

Upload Nurse Aide Attestation Form

Accommodations

Registrant Certification

How to Submit a Testing Application

Checking Your Application Status

The screenshot shows the Credentia CNA365 application status page. The navigation menu on the left includes Dashboard, Application, Exam Schedule, Grievance Form, Manage Profile, Help, and Registry. The main content area displays the application details for "Pennsylvania ED - Nurse Aide Training Program Completion". The current status is "Pending" with a timestamp of "26th November, 2021 / 8:31 PM". A "Summary" button is visible at the bottom right of the application card. A red callout bubble points to this button with the text "Click 'Summary' button to see status of your application".

Below the application card, a large black arrow points to a detailed view of the application process. This view shows the "Application Process" for the "Pennsylvania Nurse Aide Testing Application". It lists four sections: "Section 1: Training Program Completion", "Section 2: Screening Questions", "Section 3: Accommodations", and "Section 4: Registrant Certification". A red callout bubble points to the "Application Process" section with the text "Detailed log of your application review process".

You will receive a CNA365® alert email once your application has been approved and you are able to register for exams

How to Schedule an Exam

Step 1 - Register for Exam

STEP 1

Select "Exam Schedule" from the navigation menu and then select the "Register for Exam" button

The screenshot shows the Credentia CNA365 Exam Schedule page. The navigation menu on the left includes Dashboard, Application, Exam Schedule, Grievance Form, Manage Profile, Help, and Registry. The main content area displays the "Exam Schedule" page with a "Register For Exam" button. A red arrow points to this button. The text "Exam Not Found" is visible above the button.

How to Schedule an Exam

Step 2 – Select Exam Type

STEP 2

Select the Exam Type (you schedule one exam at a time)

Register For Exam

Home / Exam Schedule / Register For Exam

Eligibility Route Name

EO – Nurse Aide Training Progra... 

Select Exam Type 

Nurse Aide Written Exam

Nurse Aide Oral English Exam

Nurse Aide Oral Spanish Exam

Nurse Aide Skills Exam



Select exam type to schedule your exam

How to Schedule an Exam

Step 3 – Schedule Online Exam

STEP 3

To schedule an online written/oral exam (skip this step if you want to schedule a test center exam):

1. Select online exam
2. Select your time zone
3. Select your preferred exam date (note that days in bold have exam times available and disabled days have no available exam times)
4. Select your preferred time of day range for the exam date selected
5. Select one of the available time slots
6. Select "Add Cart" button



The screenshot shows the 'Select Your Exam Type' interface. Step 1: 'Online' is selected. Step 2: 'Arizona' is selected in the 'Select Time Zone' dropdown. Step 3: A calendar for December 2021 is shown with the 28th selected. A note indicates that dates in bold have available exam times. Step 4: The '08 AM - 12 PM' time range is selected. Step 5: The '10:30' time slot is selected. Step 6: The 'Add Cart' button is highlighted.

1 Select Your Exam Type

Online Test Center

Select Time Zone: (UTC-07:00) Arizona

Select Date: **DEC 2021**

2

3

4 Select Range: 08 AM - 12 PM, 12 PM - 04 PM, 04 PM - 08 PM

5 Available Slots: 10:30, 11:00, 11:30, 12:00, 12:45, 1:15, 1:45, 2:15

6 Add Cart

Dates in bold have available exam times

How to Schedule an Exam

Step 4 – Schedule Test Center Exam

STEP 4

OPTION #1: Search by Radius From Your Address

1. Select "Search a Test Center by Mileage Radius"
2. Update your address as desired (default is your system address)
3. Select "Search by Radius" button
4. Select an available exam date
5. Select a test center from the available list
6. Select a test time from the available list
7. Select a test time from the available list
8. Select "Add Cart" button

OPTION #2: Search by Test Center Code

1. Select "Search a Test Center by Code or Name"
2. Enter Test Center ID provided to you by your training program
3. Select "Search by Code or Name" button
4. Select an available exam date
5. Select a test center from the available list
6. Select a test time from the available list
7. Select a test time from the available list
8. Select "Add Cart" button

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How to Schedule an Exam

Step 5 – Enter Payment Information or Voucher in Shopping Cart

STEP 5

OPTION #1: Pay by credit or debit card

1. Enter your credit or debit card information
2. Select the "Pay" button

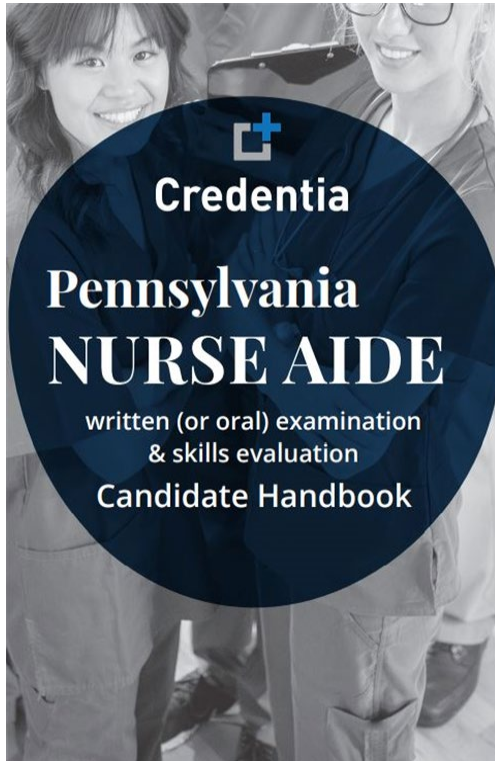
OPTION #2: Apply voucher

1. In the "Enter Promo Code" box, enter the voucher provided to you by your training program or sponsor
2. Select the "Apply Code" link
3. Select the "Schedule Now" button

IMPORTANT: Be sure that the exams in your shopping cart match the voucher type

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- For exams at test center locations, you must make an online reservation via a PC (smart phones and tablets are not recommended) at least ten (10) calendar days prior to the test date.
- For Written (or Oral) online exams, you may schedule an exam as early as the following day depending on exam availability.

Online Written (or Oral) examinations must be canceled or rescheduled at least 48 hours before the scheduled examination time.

Test center examinations must be canceled or rescheduled at least nine (9) business days before the scheduled examination date (Saturday and Sunday and national holidays are not considered business days).

If you do not report to an examination at your scheduled time, you will be considered a “no-show” and fees paid will be forfeited. An un-excused absence will also count as one of your 3 “opportunities” to pass the exam.

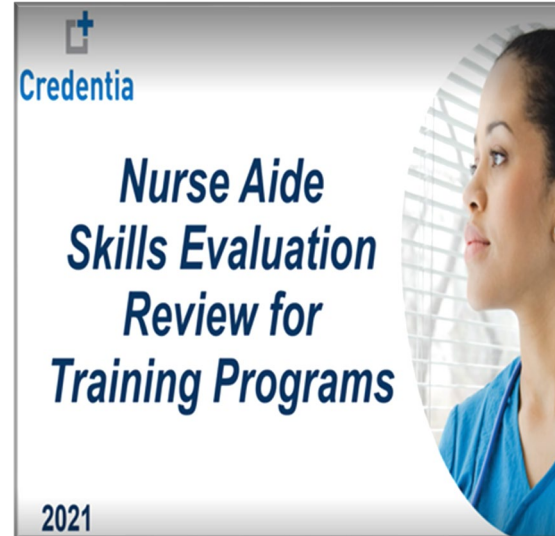
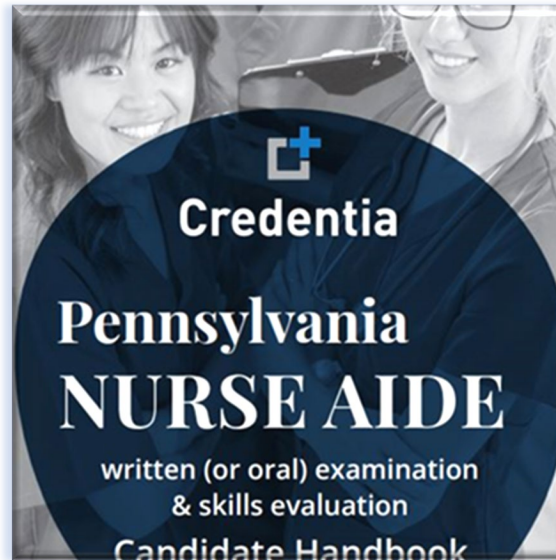
Examination Preparation

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CNA365 LOGIN

Need Help? Please see your Candidate Handbook below for Customer Service Information.



2021 NNAAP® Nurse Aide Practice Written Exam Packet

The purpose of this Practice Written Examination is to assist individuals in preparing for the NNAAP® Written Examination. The Practice Written Examination will enable you to familiarize yourself with the styles and types of questions that will appear in the actual examination. To obtain the maximum benefits from taking this Practice Written Examination, you are encouraged to follow the procedures below. These are designed to assist you in creating an atmosphere that is as close to an actual test situation as possible.

1. Read all directions first.
2. Take this examination in a quiet location where outside noise or interference is at a minimum. Have two (2) pencils available when you begin.
3. Time yourself. The time allotted to take the test is two (2) hours.

Click boxes below to go to:

NNAAP Examination Knowledge ↔ Skill



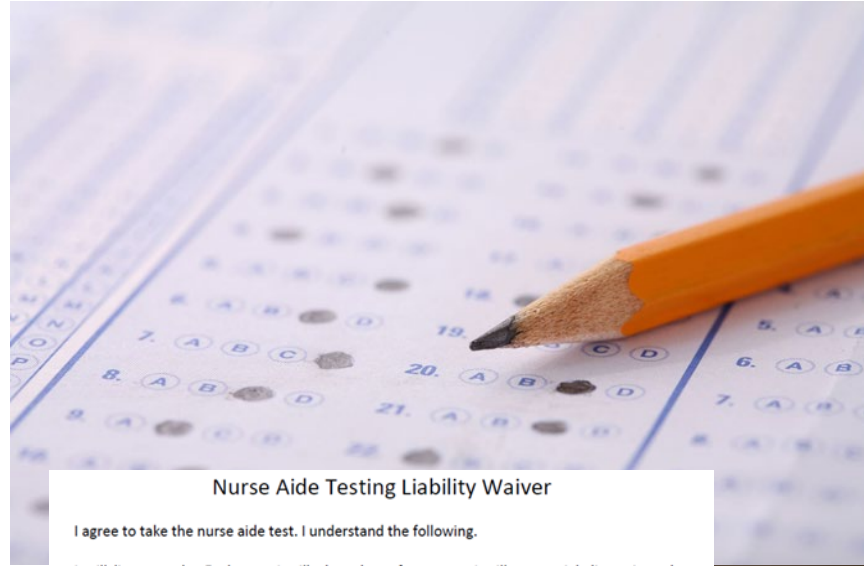
Credentia

**Pennsylvania
NURSE AIDE**

written (or oral) examination
& skills evaluation

Candidate Handbook

What to Bring



Nurse Aide Testing Liability Waiver

I agree to take the nurse aide test. I understand the following.

I will listen to the Evaluator. I will obey the safety steps. I will use social distancing where available. I will wear my own face mask for testing. I will put on gloves and/or sanitize my hands if asked.

If taking the clinical skills test, I will be asked to perform healthcare skills. I will perform these skills on a live person and on a mannequin. The skill steps will include close physical contact with other candidates and the evaluator. The other candidates and the evaluator may not have PPE on due to the nature of the skill being tested. I also understand that I will be asked to play the role of a nursing home patient (client). I will have another test candidate perform skills on me. When I am the patient, I will be in close physical contact with other candidates and with the evaluator.

I accept all risks included in taking the nurse aide test. If testing skills, I also accept all risks included in completing clinical skills testing.

Read Before Signing: Waiver must be signed by parent/guardian if the candidate is under 18 years of age or candidate will not be allowed to test.

Name of Candidate: _____ Date of Birth: _____

Signature of Candidate _____ Date _____

Name of Parent/Guardian: _____

Signature of Parent/Guardian if candidate is under 18 years of age _____ Date _____



Screening



COVID Questions In addition to...

Do you have any open sores?

Do you have an allergy to latex, food, soaps, lotions, or other?

Do you have any issues with ROM with your shoulders, hips, or knees?

Have you have been told that Your blood pressure or pulse are difficult to measure?



“Do what you think is best.”

“In order to receive credit, you must actually do the step/skill.”

“Tell me the step(s) you wish to correct and when you would have done it.” “Please do the step(s).”

“You have not yet performed the skill ‘_____’, please perform it now.”



Most Missed Steps Across All Skills



SAFETY



PRIVACY

WHO



WHERE



** Skill 10 —

Feeds Client Who Cannot Feed Self

(Evaluator Address the NA Candidate:) “The client will be wearing a face mask. When required you will pretend to feed the client. Actual food and drink will be used. You will bring the spoon with food, and the cup with drink, up toward the client’s face mask. Please do not touch the food or drink to the client’s face mask. The client will pretend to eat the food and drink. (Evaluator: two types of ‘artificial’ food that can be fed from a spoon may be used.)

You will “clean the client’s mouth” by wiping or patting close to the client’s face mask but please do not touch the face mask.

All Steps in the skill must be performed as written and will be scored.”



** Skill 11 — Gives Modified Bed Bath (Face and One Arm, Hand and Underarm)

Will be performed on a mannequin.

If order of skills needs to change, please alert candidate and direct them to the next skill.)
(Evaluator Address the NA Candidate:) “You will use the mannequin for this skill. Actual soap and water will be used.

All Steps in the skill must be performed as written and will be scored.



A group of diverse healthcare professionals, including nurses and doctors, are seated around a table in a meeting room. They are all smiling and looking towards the right side of the frame. The woman in the foreground is wearing blue scrubs and has her hands clasped. The background is slightly blurred, showing more people in a similar setting.

Q & A